



**HOUSESTAFF PARKING APPLICATION**

INACCURATE OR INCOMPLETE INFORMATION COULD DELAY THE ISSUANCE OF YOUR PERMIT  
(PLEASE PRINT LEGIBLY)

EMPLOYEE ID NUMBER \_\_\_\_\_ NAME \_\_\_\_\_  
 \_\_\_\_\_ LAST FIRST MI

HOME ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ NO. STREET CITY STATE ZIP

DEPARTMENT \_\_\_\_\_ CAMPUS ADDRESS \_\_\_\_\_

CAMPUS EXTENSION \_\_\_\_\_ UC POSITION \_\_\_\_\_

BARGAINING UNIT (IF ANY) \_\_\_\_\_ HOME PHONE \_\_\_\_\_

MAKE & MODEL OF CAR \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

ALTERNATIVE CAR 1 \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

ALTERNATIVE CAR 2 \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

**PARKING POLICIES - READ AND INITIAL EACH ITEM**

\_\_\_\_\_ 1. **PARK AT YOUR OWN RISK.** The Regents of The University of California shall not be responsible for any loss or damage to bicycles or motor vehicles or to any property contained therein for any cause whatsoever, while such bicycles or vehicles are parked on University property.

\_\_\_\_\_ 2. **Housestaff permits are valid anytime at Parnassus in ACC Garage (entrance at Irving and Arguello), Mission Bay, Laurel Heights, Mission Center and Mt. Zion in the Garden Street Lot.** They also provide limited access to Mt. Zion (1701 Divisadero) weekdays from 4:45 PM to 8:00AM and anytime on weekends and holidays.

\_\_\_\_\_ 3. Housestaff permits are **not valid in the Millberry Union Public Garage** weekdays from 8:00AM to 4:45PM.

\_\_\_\_\_ 4. **PERMIT FEES and CHARGES:** Permit charges are based upon your possession of a permit and/or access card, **even if it is not being used.**

\_\_\_\_\_ 6. **REFUNDS for parking fees can be made only from the date the permit is returned to the Parking Office.**

\_\_\_\_\_ 5. **PERMIT OR PROXIMITY CARD REPLACEMENT:** A \$20.00 fee is assessed for proximity cards that must be replaced due to loss, damage (including defacement), or are not returned. There is also a \$20.00 fee for permit replacement.

\_\_\_\_\_ 7. A permit holder may not “store” their vehicle in any UCSF parking facility. **VEHICLES PARKED IN EXCESS OF 72 HOURS WILL BE CITED AND TOWED.**

\_\_\_\_\_ 8. **HOUSESTAFF PERMITS CAN BE PURCHASED ONLINE** and picked-up 24/7 at the Parnassus Campus. Processing time is two working days.

\_\_\_\_\_ 9. **PARKING PERMITS ARE NON-TRANSFERABLE,** including family members, such as, but not limited to spouse, sibling, or children.

\_\_\_\_\_ 10. **The use of an expired permit may result in a parking citation.**

**By submission of this application, I agree to abide by all UCSF Parking Policies.**

Signature \_\_\_\_\_ Date \_\_\_\_\_