



Campus Life Services  
Child Care

Kirkham Child Development  
Center  
10 Kirkham Street  
San Francisco, CA 94143-0926  
tel: 415/664-1217  
fax: 415/664-1559

Marilyn Reed Lucia  
Child Care Study Center  
610 Parnassus Avenue  
San Francisco, CA 94143-0968  
tel: 415/504-7023  
fax: 415/504-6978

University Child Care Center  
at Laurel Heights  
3333 California Street, Suite 220  
San Francisco, CA 94118  
tel: 415/775-2111  
fax: 415/775-2122

University Child Care Center  
at Mission Bay  
1555 6th Street  
San Francisco, CA 94158  
tel: 415/255-7954  
fax: 415/255-7353

Resource & Referral Services  
for Child Care & Elder Care  
tel: 415/476-2692

Family Services Administration  
1675 Owens Street  
San Francisco, CA 94143  
tel: 415/502-6312  
fax: 415/502-1834

February 10, 2014

**RE: Rutter Center Improvement Project Update**

Dear Parents,

As previously shared with you, The University of California San Francisco is planning construction to the William J. Rutter Center in 2014. A need for building improvements was identified when it opened seven years ago. These repairs are necessary to maintain a quality experience for fitness center members and guests to the building.

**Construction will not begin in March as originally planned.** Campus Life Services is working with UCSF Capital Programs to select a contractor to work on the project. At that point, the construction timeline will be finalized. Currently, we expect construction to begin in late spring or early summer. We will inform you of the revised project timeline as this information becomes available.

We are committed to continuing to provide clear and timely information for parents as well as open communications and responsiveness. Questions regarding the Rutter Center Project may be directed to me, or Craig Peterson, Associate Director, Capital Programs, 415.476.3943, [craig.peterson@ucsf.edu](mailto:craig.peterson@ucsf.edu).

Sincerely,

A handwritten signature in black ink, appearing to read 'Suzie Kirrane'.

Suzie Kirrane  
Family Services Manager, Campus Life Services  
University of California, San Francisco  
415.502.6312 [SuzieKirrane@ucsf.edu](mailto:SuzieKirrane@ucsf.edu)